

## **Appendix 5: privacy & data policy**

We take our buyers and sellers personal information very seriously and will only use them in accordance with what is stated below.

We take our user's privacy very seriously as data protection is a matter of trust. In conjunction with that, your personal data will only be used for matters stated in this policy. We will only collect information where it is necessary for us to do so and we will only collect information if it is relevant to our dealings with you. You can always visit our landing page and marketplace while remaining completely anonymous. We can only track you if you are a registered user with an id and a password.

If you have any comments or suggestions, contact us at our address or by emailing us at [wecare@lapasar.Com](mailto:wecare@lapasar.Com).

### **Collection of personal information**

Lapasar does not practice selling or sharing personal data with any unrelated third parties and rest assured the data collected on our website is only used for necessary activities carried out by us in terms of website operations and internal use only.

When you create a lapasar account the personal information we collect may include your:

- Name
- Delivery address
- Email address
- Telephone number
- Mobile number

The personal information we collect from you will be used in some or all of the following ways:

- To arrange delivery for the products you have purchased on lapasar
- To keep you updated on the delivery status of your products and for customer support purposes.
- To provide you with relevant product information
- To process your orders and to provide you with the services and information offered through our website and which you request.

We may pass your name and deliver on to an outsider keeping in mind the end goal to make conveyance of the item to you (for instance to our dispatch or dealer).

When you enrol as a client on lapasar site, we will likewise utilize your own data to send you advertising as well as special materials every now and then. You can withdraw from promoting data whenever by utilizing the withdraw work inside the electronic advertising material.

Your real request points of interest might be put away with us however for security reasons can't be recovered specifically by us. Be that as it may, you may get to this data by signing into your record on the site. Here you can see the points of interest of your requests that have been finished, those which are open and those which are present to be dispatched and manage your address subtle elements, and any bulletin to which you may have subscribed. You embrace to treat the individual access information privately and not make it accessible to unapproved outsiders. We can't expect any risk for abuse of passwords unless this abuse is our blame.

### **Refreshing your personal information**

You can refresh your own data whenever by getting to your record on lapasar site.

### **Security of your personal information**

Lapasar guarantees that all data gathered will be securely and safely put away. We secure your own data by:

- Restricting access to individual data
- Securely destroying your own data when it's never again required for our record maintenance purposes

### **The revelation of personal information**

We won't impart your data to some other associations other than related organizations and those outsiders straightforwardly identified with the conveyance of the items you have obtained from lapasar site. In uncommon conditions, lapasar might be required to unveil Individual data, for example, when there are grounds to trust that the revelation is important to keep danger to life or wellbeing, or for law authorization purposes. Lapasar is focused on consenting to the privacy act and the national privacy standards.

We may, however, utilize your contact data to send bulletins from us and from our related organizations. On the off chance that you trust that your security has been broken by lapasar please get in touch with us at [wecare@lapasar.Com](mailto:wecare@lapasar.Com) and we will resolve the issue.

### **Gathering of computer data**

When you visit lapasar, our organization servers will naturally record data that your program sends at whatever point you visit a site. This information may include:

- Your PC's ip address
- Browser sort
- Webpage you were going by before you went to our website
- The pages within lapasar you visit
- The time spent on those pages, things and data scanned for on our site, get to times and dates, and different measurements.

This data is gathered for investigation and assessment with a specific end goal to enable us to enhance our site and the administrations and items we give. This information won't be utilized as a part of the relationship with whatever other individual data.

### **Changes to the privacy and data policy**

Lapasar claims all authority to adjust and change the privacy and data policy whenever. Any progressions to this strategy will be distributed on our site.

### **Objections about breaches of security**

On the off chance that you are not happy with the route in which we handle your enquiry or objection, kindly don't delay to get in touch with us at [wecare@lapasar.Com](mailto:wecare@lapasar.Com).